



## Mount Diablo Interpretive Association Board of Director Expectations and Benefits

### **Purpose**

To act as a voting member of the board with full authority and responsibility to develop policies for the operation of the organization; to monitor the organization's financial health, programs, and overall performance; and to contribute resources to meet the needs of the organization.

### **MDIA Objectives**

MDIA assists California State Parks in maintaining and interpreting Mount Diablo State Park for its many thousands of visitors annually. MDIA works with State Parks staff to enhance the visitors' experience and appreciation of the park.

### **Full Board Responsibilities**

- Create, implement, and update a long-range plan for the organization.
- Adopt and implement key operating policies; approve contracts as appropriate.
- Monitor finances and activities.
- Foster transparency in all MDIA records and operations.
- Secure adequate funding for the organization.
- Select and support MDIA board officers.

### **Individual Board Member Responsibilities**

- Be knowledgeable about MDIA's mission, activities, and operations.
- Attend board meetings regularly and be prepared and well informed about issues on the agenda.
- Contribute to meetings by expressing your point of view, and consider other points of view, make constructive suggestions, and help the board make decisions that benefit those being served by the organization.
- Serve on at least one committee and consider assuming a board leadership role when asked.
- Represent the organization to individuals, the public, and other organizations in a positive and professional manner.
- Support the organization through attendance at special events and activities.
- Keep the MDIA board officers informed about issues that have been brought to your attention that may affect the organization.
- Maintain confidentiality of board discussions when dealing with personnel matters.

## Board Member Benefits

- Frequent direct contact with park staff regarding park activities and future considerations.
- Decision-making authority to influence the short- and long-term direction of MDIA and, in turn, Mount Diablo State Park, in meaningful ways.
- Opportunity to use your personal/professional skills (e.g., business, technology, legal, artistic) to support this all-volunteer organization in lieu of a paid executive director and staff.
- Flexibility to provide volunteer services both within the park and outside of the park, depending on the volunteer activity. For example, you may
  - Write a legal contract, submit a fundraising grant, purchase merchandise for the park, and provide bookkeeping services from your home/office
  - Coordinate and perform outreach activities in surrounding communities
  - Update the MDIA website and social media from any location with internet access
- Free annual parking pass into Mount Diablo State Park, authorized and signed by the Sector Superintendent.
- Free copy of newly published or revised MDIA publications.
- Personal satisfaction of knowing that you are making a difference and providing a valuable contribution to MDIA, Mount Diablo State Park, and the public through our goal of "Preservation through Education."

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